

## LYNCHBURG CITY COUNCIL REPORT

Meeting Date: January 15, 2002  
Contact: Charles W. Bennett, Jr. (847-1431)

Council Report #: 4  
Report Writer: Rickey A. Pillow (847-1629)

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Subject: Virginia Department of Motor Vehicles highway safety grant funding to enhance traffic safety through support of selective enforcement activities.

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Purpose of Action:

To enhance traffic safety through funding of selective enforcement activities carried out by off-duty officers supplementing normal patrol staffing. Selective enforcement activities (such as traffic checkpoints and directed patrol) will target Driving While Under the Influence and other significant traffic safety violations.

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Requested Action: Appropriation of \$25,000 for police selective enforcement activities.

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Funding:	Source	One-time	Totals
	State	\$10,000	\$10,000
	<u>Local (Police Budget In-kind)</u>	<u>\$15,000</u>	<u>\$15,000</u>
	Totals	\$25,000	\$25,000

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Prior Action: November 6, 2001; Finance and Planning Committee

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Attachments: Grant Document

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Resolution/Ordinance:

BE IT RESOLVED That \$25,000 is appropriated to the City/Federal/State Aid Fund, with resources of \$10,000 obtained through reimbursement from the Virginia Department of Motor Vehicles and \$15,000 from in-kind services funded through the Police Department budget, for carrying out selective enforcement activities targeting DUI and other traffic safety violations.

BE IT FURTHER RESOLVED That the Financial Services Director is authorized to make such temporary loans from the General Fund to the City/Federal/State Aid Fund as are necessary to fund this grant.

Introduced:

Adopted:

Certified:

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Clerk of Council

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Other Information:

The Department of Motor Vehicles has awarded \$10,000 in grant funding to support selective enforcement activities targeting DUI and other traffic safety violations. The required local in-kind match for this grant program will be drawn from the Police Department's existing budget.



# COMMONWEALTH of VIRGINIA

Office of the Governor

October 5, 2001

James S. Gilmore, III  
Governor

Shirley J. Ybarra  
Secretary of Transportation

Chief Charles W Bennett Jr  
Lynchburg Police Department  
**905 Court Street**  
Lynchburg, VA 24505

Dear Chief Bennett:

Safety has been and will continue to be a high priority in Virginia's transportation system. An integral component is a full commitment to highway safety. I continue to be committed to making safety a cornerstone of the Commonwealth's multimodal transportation systems.

As Governor James Gilmore's Secretary of Transportation, I am pleased to inform you that **Virginia is receiving pass through funds from the United States Department of Transportation, NHTSA Appropriation for federal fiscal year 2002**. The following highway safety project proposal, DUI/Occupant Restraint Selective Enforcement, **AL02-4 1-5894 1**, has been approved in the amount of \$1 0,000.00. The approved project application is enclosed for your records. Please refer to page three for any conditions and/or addenda. **The Catalogue of Federal Domestic Assistance (CFDA) 20.600 is an identifier for section 402.**

As the project director, you and the authorizing official must sign the enclosed project agreement (TSS- 12) and return to Jim Shelbume, Program Supervisor, DMV, P. O. Box 27412, Richmond, Virginia 23269. No payments will be reimbursed to you until the signed agreement has been returned. Upon release of federal funds, all monies obligated under this agreement must be expended by September 30, 2002. Enclosed are reimbursement request forms (TSS-15) for your use in requesting payment.

I am excited about the prospect that your project will have a positive impact on highway safety for all Virginians. I personally want to thank you for taking the time and effort to contribute to a safer Virginia.

Sincerely,

A handwritten signature in cursive script, reading "Shirley J. Ybarra".

Shirley J. Ybarra

SJY:dts

Enclosures



## SAFETY PROJECT AGREEMENT

Lynchburg Police Dept.  
NAME GRANTEE

AL 02-41-58941  
TRANSPORTATION SAFETY PROJECT NUMBER

DUI 36L. GNF.  
PROJECT TITLE

\$10,000  
FEDERAL FUNDS APPROVED

I understand that the project for funding which I am Project Director and/or Authorizing Official is one that:

- (1) Requires compliance with Title VI of the Civil Rights Act of 1964, as amended.
- (2) Involves the administration of funds that are expended as approved line items and the submission of a reimbursement voucher to the Department of Motor Vehicles, Transportation Safety Services, for reimbursement as soon as the monies have been expended, requesting the percentage of reimbursement as specified in Form TSS- 10.
- (3) Provides reimbursement for those items specified in the project application cost breakdown. (Copy of the reimbursement voucher and instructions attached to the approved project).
- (4) Denies reimbursement for expenditures made prior to the date of approval of the project by the Department of Motor Vehicles or after expiration of project period.
- (5) Requires non-profit institutions and institutions of higher learning to follow procurement procedures in 49 CFR part 19 and state institutions and localities follow the same policies and procedures used by their agencies and localities for procurement. In accordance with 49 CFR part 29, grantees must certify that they have not knowingly purchased from an individual who has been debarred and they are not themselves barred.
- (6) Requires proper accounting records to be kept and made available for audit. All' records regarding Transportation Safety Federal projects will be kept and maintained for a period of three (3) years after the termination of the project. Also, personnel of the Department of Motor Vehicles will be permitted to observe, inspect and study funded projects with my cooperation.
- (7) Is subject to the provisions of the Single Audit Act of 1984. If the audit reveals unallowable expenditures, the grantee will be responsible for repayment.
- (8) Requires reports to be submitted to the Department of Motor Vehicles in line with an approved reporting scheduling.
- (9) Requires that upon the sale, transfer or other disposition of all non-expendable equipment purchased in whole or in part with the use of Federal Highway Safety monies, that the Department of Motor Vehicles will be notified prior to the disposition of same.

The project recipient named above fully understands and will comply with the Department of Motor Vehicles' Minority Business Enterprise Plan (MBE). Copies of the MBE Plan are available for review at each of the six DMV district customer service centers.

Charles W. L. Snell, Jr.  
SIGNATURE PROJECT DIRECTOR

Dec 3, 2001  
DATE

Kimball Lyner  
SIGNATURE AUTHORIZED OFFICIAL  
City Manager

12/5/01  
DATE